Dear CSIS User Community,

This Release Content Letter (RCL) lists the changes, corrections and/or additions to the Community Services Information System (CSIS).

9/22/16 Release 1.0 Features:

* The PACT Intake Outcome, PACT Termination and ICMS Termination forms data are stored electronically in a centralized database replacing the manual paper form capturing, approving and faxing information process.
* Providers can enter forms with the aid of prepopulated fields, drop down lists, check boxes, calendars and data validations.
* Entered forms can be reviewed and approved by the provider and then by the county program analyst electronically.
* Implemented the form’s workflow electronically.
* Implemented the form searches by provider county location, status or consumer last name.
* PACT Intake Outcome form allows entry of admission date after form’s information approved by county program analyst. When admission date is saved by the provider, a related PACT Termination form will be auto-generated and prepopulated with its PACT Intake Outcome information.
* PACT Intake Outcome information needed for terminating consumers before application “goes live” will be imported into the database via spreadsheet from the business beforehand as a onetime only operation.
* The CSIS web application will time out after twenty minutes of inactivity. At which time, the user will be required to log back in.
* After five unsuccessful attempts to login, the user ID will be temporarily disabled for five minutes, after which time, that user ID will be given five more attempts.
* Users can change their passwords and will be required to do so at least every 60 days. When picking a new password, the password can’t be one of the last six used.
* Supported browsers are Microsoft’s Internet Explorer 11.0 or above (recommended) and Google’s Chrome. Note: any other browser used to access CSIS may lead to unpredictable or unstable responses to how objects on the web pages are displayed or function properly.

Regards,

Management Team

Office of Information Systems

Division of Mental Health and Addiction Services

Department of Health

State of New Jersey